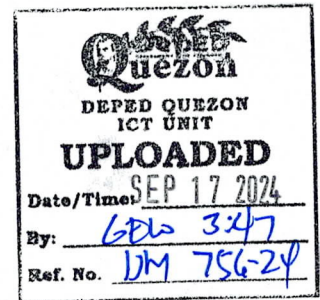




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 September 2024

DIVISION MEMORANDUM
DM No. 756, s. 2024

REGISTRATION OF ALL SCHOOLS IN QUEZON TO SPORTS CLUB

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 632, s. 2024 titled "Registration of All Schools in CALABARZON for their Existing Sports Club", this Office recommends all public elementary and secondary schools to register their schools in the School Sports Supplies materials and equipment Enhancement Distribution (SSEED) for the School Sports Club.
2. Schools shall accomplish Form SSC 1 and Form SSC 2, signed by the concerned School Head and send a copy to their District Sports Coordinator for consolidation. The District Sports Coordinator shall send all school sports club registration forms to the Division Sports Officer for signature.
3. To expedite submission and compliance, the concerned district sports coordinators may also send the electronic copies of the completed SSC Forms to the concerned signatory for e-signature.
4. The accomplished and signed copy of School Sports Club Forms shall then be returned to the school and shall be uploaded to the registration link using the School's DepEd Microsoft Account: <https://bit.ly/afterschoolsportsclubregistration2024>. Please see attached memorandum for your reference.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines
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Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

5. For inquiries, you may contact EPS Joan Alejaida R. Mauhay, designated Division Sports Officer and PDO Hazel Ann Camo of the Schools Governance Operations Division.
6. Immediate dissemination and compliance to this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

JOEPI F. FALQUEZA
Assistant Schools Division
Superintendent

cid-ims/jarm/09/13/2024

DEPEDQUEZON-TM-SDS-04-009-003

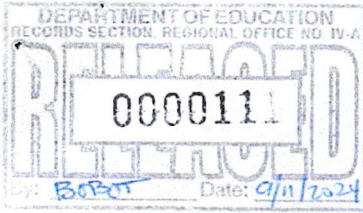


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DepEdTayoQuezon

www.depedquezon.com.ph

quezon@deped.gov.ph



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REGION IV-A CALABARZON



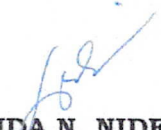
09 September 2024

Regional Memorandum

**REGISTRATION OF ALL SCHOOLS IN CALABARZON FOR
THEIR EXISTING SCHOOL SPORTS CLUB**

To **Schools Division Superintendents**

1. Relative to OM-OUOPS-2024-10-02040¹, this Office, through the Education Support Services Division, hereby announces the Registration of all Schools in CALABARZON with existing School Sports Club.
2. The objective of the registration is used to identify the recipient schools for the School Sports Supplies materials and Equipment Enhancement Distribution Program (SSEEDP) for the School Sports Club.
3. Schools shall accomplish and submit Form SSC.1 and Form SSC.2 signed by their concerned superior/s, and upload to the registration link using the schools DepEd Microsoft account: <https://bit.ly/afterschoolsportsclubregistration2024>.
4. Enclosed is the template for Form SSC. 1, SSC. 2, and the list of registered schools with existing sports clubs.
5. For inquiries, please contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, or Mr. Joseph Tito N. Ocampo, designated Regional Sports Officer of the Education Support Services Division at email address essd.calabarzon@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


LOIDA N. NIDEA
Director III
Officer-in-Charge
Office of the Regional Director

¹ Sports Supplies Materials and Equipment for School Sports Club
03/ROE13



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph





Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.1: SCHOOL SPORTS CLUB REGISTRATION FORM

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

| A. Basic Information | | | |
|--|---------------------|---------------|--|
| Region | IV- A (CALABARZON) | Division | |
| Name of School | | School ID | |
| Address | | | |
| Email address (if any) | | Telephone No. | |
| Website URL (if any) | | | |
| B. School Profile | | | |
| School Population: | | | |
| No. of Teaching Personnel: | | | |
| No. of Athletes competed in Division Meet: | (Specify the Event) | | |
| Regional Meet: | | | |
| Palarong Pambansa: | | | |
| International Competition: | | | |
| | | | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

C.Sports Club

C.1 Mandatory Sports

At least **three out of six mandatory sports**; however, you may establish any preferred sports club.

Add rows if necessary.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

C.2 Preferred Sports

Add rows if necessary.

- | | |
|----|-----|
| 1. | 7. |
| 2. | 8. |
| 3. | 9. |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

| | |
|--------------------------------|--|
| Sports Club Coordinator | |
| Signature | |
| Date | |

Certified by:

| | |
|------------------------------------|--|
| Principal/Officer-in-Charge | |
| Signature | |
| Date | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



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Verified by:

| | |
|--------------------------------|--|
| Division Sports Officer | |
| Signature | |
| Date | |

FORM SSC.2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.
DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

| | |
|-----------------------------------|--------------------|
| Sport's Club Name: | |
| Established Date: | |
| Sports Club Facilitator/s: | |
| Sports Club Member/s: | |
| Members' Name | Grade Level |
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |

| | |
|-----------------------------------|--------------------|
| Sport's Club Name: | |
| Established Date: | |
| Sports Club Facilitator/s: | |
| Sports Club Member/s: | |
| Members' Name | Grade Level |
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



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 Department of Education
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| | |
|-----|--|
| 9. | |
| 10. | |

| Sport's Club Name: N/A | |
|---------------------------------------|-------------|
| Established Date: N/A | |
| Sports Club Facilitator/s: N/A | |
| Sports Club Member/s: N/A | |
| Members' Name | Grade Level |
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | |
| 10. | |

II. PROGRAMMING

Put the preferred time schedule. Add rows and columns if necessary.

| Time | Sports Club | Mon | Tues | Wed | Thurs | Fri | Sat |
|------|-------------|-----|------|-----|-------|-----|-----|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

Put the preferred time schedule. Add rows and columns if necessary.

| Time | Varsity Club | Mon | Tues | Wed | Thurs | Fri | Sat |
|------|--------------|-----|------|-----|-------|-----|-----|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



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III. LIST OF AVAILABLE SPORTS EQUIPMENT AND SPORTS FACILITIES

Tick the box if standard sports equipment and facilities are available and ready to use. Put remarks and add rows if necessary.

| Learning Facilities | | Remarks |
|--------------------------|---|---------|
| <input type="checkbox"/> | Track and field oval | |
| <input type="checkbox"/> | Gymnasium / covered court | |
| <input type="checkbox"/> | Basketball court | |
| <input type="checkbox"/> | Volleyball court | |
| <input type="checkbox"/> | Swimming pool | |
| <input type="checkbox"/> | Football/ softball/ baseball field | |
| <input type="checkbox"/> | Spacious playing area | |
| <input type="checkbox"/> | Others: <u>Sepak Takraw Court</u> _____ _____ | |
| Sports Equipment | | Remarks |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form



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IV. SPORTS ACTIVITIES, PROGRAMS AND/OR PROJECTS

Give at least (3) three recent activities, programs, projects or any other initiatives implemented related to sports.

Add rows if necessary.

| Activities/Programs/Projects | Date of Implementation |
|------------------------------|------------------------|
| 1. | |
| 2. | |
| 3. | |

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts or misinterpretation made.

Prepared by:

| | |
|--------------------------------|--|
| Sports Club Coordinator | |
| Signature | |
| Date | |

Certified by:

| | |
|------------------------------------|--|
| Principal/Officer-in-Charge | |
| Signature | |
| Date | |

Verified by:

| | |
|--------------------------------|--|
| Division Sports Officer | |
| Signature | |
| Date | |

This form is not valid if not signed.

Required Attached Document: Accomplished Form SSC.2 School Sports Club Attachment Form